



JA BizTown Volunteer Checklist

Before volunteering for a Junior Achievement BizTown Simulation, please review the checklist below

WHAT TO EXPECT UPON ARRIVAL

- Sign in at the Main Office
- You will need to provide a valid Driver License
- Once you have received your Visitor's Badge place it visibly on your shirt
- You may need to be escorted to the on-site location
- Volunteers are expected to arrive at 8:30AM
- Simulations typically begin at 9:00AM

BREAKS & LUNCHES

- Be prepared to bring a lunch, or purchase a lunch from the school's café
- Lunch breaks are often taken when students go to lunch
- Be advised that lunch times may vary from school to school
- At your discretion plan to take your break(s) away from your storefront

ATTIRE

- Business casual
- Comfortable shoes, you will be on your feet for extended periods of time